

MONTANA BOARD OF OCCUPATIONAL THERAPY PRACTICE
PO BOX 200513
301 S PARK, 4TH FLOOR
Helena, Montana 59620-0513
PHONE 406-444-6880
E-MAIL: dlibsdhelp@mt.gov WEBSITE: www.ot.mt.gov

REQUEST TO CONVERT AN INACTIVE LICENSE TO ACTIVE LICENSE

Name: _____ License#: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____ Phone#: _____

Under board rule [24.165.604](#), an inactive status licensee may convert to active status upon request. The request must be accompanied by:

- ☐ Paying the \$60 fee.

The licensee must demonstrate one of the following:

- ☐ Full-time practice of occupational therapy in another state and completion of continuing education for each year of inactive status that is substantially equivalent to Montana's, or
- ☐ Completion of a minimum of six hours of continuing education within the six months prior to converting to active status if the licensee has not practiced occupational therapy for more than two years; or
- ☐ Repassage of the National Board of Certification in Occupational Therapy examination.

Signature of Licensee

Date